

FILE TRANSFER PROTOCOL

Instructions to access the HorizonDowning FTP site

HorizonDowning's permanent FTP server allows you to send us files that are too large to e-mail. This method is for files larger than 5MB.

- 1) To submit files via FTP -
 - a) Use Windows Exploreror
 - b) Download and install an OS-appropriate FTP program (e.g. FileZilla, Cyberduck, etc.). Install it, run it, and use the following connection information:
(note: set encryption to use plain FTP, non-encrypted, no TLS)
 - 2) Host = **ftp://hd-center.com:50501**
 - 3) Username = **hdguest** (no caps)
 - 4) Password = **hdguest** (no caps)
 - 5) Select / Drag and drop the files you need to send.
 - 6) Please notify your Account Exec immediately when the file is completely uploaded so we may retrieve it.
- For technical questions or problems you encounter when uploading files, please contact your Account Exec.

The logo for HorizonDowning, featuring a green circle to the left of the word "horizondowning" in a blue, lowercase, sans-serif font.

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